

# PUBLIC WATER SAMPLE REQUEST FORM

<i>For Public Water Sample Requests:</i>			
Requestor: _____			
Contact Individual or Company: _____			
Address: _____ _____			
Phone: _____		Email: _____	
Date of Request: _____		Collection Point: _____	
Testing for: (circle all that apply)      Minerals      Coliform*      Other _____			

*Note: Water quality analysis conducted by Panhandle Groundwater Conservation District is provided as an advisory public service only and is not intended to be a substitute for independent professional advice. PGCD does not make any representations or warranties to the accuracy or completeness of the information provided. All analysis and reports are furnished solely for the benefit of the requestor above. Furthermore, the District disclaims any liability for the testing, analysis, and reporting to every person whatsoever, including with limitation, the requestor herein.*

***I have read and acknowledge the statement above.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## RULES FOR WATER COLLECTION FOR MINERAL TESTING

*Please take samples right before you bring it to our office. Do not take sample and let sit for several hours.*

1. Allow the water to run for at least five minutes before obtaining your sample.
2. Using a clean bottle, rinse this bottle three times with water you are sampling.
3. After you have rinsed the bottle three times, fill the bottle to the top and screw the lid on tightly to prevent leakage.
4. Place water sample in ice chest or cooler to keep cool. You do not need to put ice in it, but the sample needs to be kept from getting warm.
5. Turn in this request form filled out, and drop your water sample off at our office **Monday through Friday before noon.**

## RULES FOR WATER COLLECTION FOR COLIFORM TESTING\*

*Please take samples right before you bring it to our office. Do not take sample and let sit for several hours. You will need to collect a coliform collection bag from our office for this test.*

**\*Note: Coliform is a 24 to 48 hour test. PGCD cannot take samples after 3 p.m. on Wednesday or the day before a holiday.**

1. Tear top of bag off at perforation—**be careful not to touch the inside of bag!**
2. Turn water on at faucet, making sure to have a slow and steady stream of water.
3. Being careful not to touch inside of bag, take hold of white twist ties with both hands, and pull bag open.
4. Hold under faucet and allow water to run into the bag. **Do not fill the bag completely**—allow approximately 1 inch of space from the bottom of the twist ties.
5. With a twist tie in each hand, pull so the top of the bag comes together. Flip the bag over towards you one to two times. Fold the ties around the back of the bag and press against the bag to seal it.
6. Sit the bag up in a cup or holder of some kind to prevent the water from leaking out.
7. Place the water sample in ice chest or cooler to keep cool. You do not need to put ice in it, but the sample needs to be kept from getting warm.
8. Turn in this request form filled out, and drop your water sample off at our office **Monday through Wednesday before 3:00 p.m.**

# PGCD Water Quality Data Sheet- Public Request

State Well #: \_\_\_\_\_

Owner: \_\_\_\_\_

Phone #: \_\_\_\_\_ Well Type: \_\_\_\_\_

Collection Point: \_\_\_\_\_ Aquifer: \_\_\_\_\_

Remarks:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<b>Collection Point:</b>							
<b>Date:</b>							
<b>Nitrate 10*</b>							
<b>Sulfate 250*</b>							
<b>Iron 0.3*</b>							
<b>Fluoride 4.0*</b>							
<b>Ammonia</b>							
<b>Chloride 250*</b>							
<b>Alkalinity</b>							
<b>Hardness</b>							
<b>Spec. Conduct. x1000</b>							
<b>TDS 500*</b>							
<b>pH 6.5-8.5*</b>							
<b>Coliform</b>							
<b>Tested By:</b>							
<b>Entered By:</b>							