

**PANHANDLE GROUNDWATER
CONSERVATION DISTRICT
BOARD OF DIRECTOR'S REGULAR MEETING
MINUTES**

DISTRICT OFFICE - Windmill Room
201 W. Third Street, White Deer, Texas
July 28, 2022 – 9:00 a.m.

Those Present Were:

Jim Thompson	President
Chancy Cruse	Vice President
Charles Bowers	Director
Bill Breeding	Director
Devin Sinclair	Director
John R. Spearman	Director
David Hodges	Secretary
Danny Hardcastle	Director
Britney Britten	General Manager
Aspen Edgar	PR/Education Director
Ashley Ausbrooks	Hydrogeologist
Corey Clay	Meteorologist
Darby Taylor	Intern/Field Technician

- Guests Present: Paul Simpson, Amarillo EDC; Holly Shankle, Amarillo EDC; Sandy Thornberry; Stephanie Moore, INTERA; Casey Cameron, POB, LLC; Cassandra Fish, POB, LLC; CE Williams

1. CALL MEETING TO ORDER

President Thompson called the Regular Meeting to order at 9:29 a.m.

2. PUBLIC COMMENT

No Public Comment

3. CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM MAY 26, 2022

Bill Breeding made a motion to approve the Regular Meeting minutes from May 26, 2022, seconded by Chancy Cruse. Motion passed unanimously.

4. CONSIDERATION AND POSSIBLE ACTION ON EXPENDITURES

a) May 2022 Expenditures:

John R. Spearman Jr. made a motion to approve May 2022 Expenditures, seconded by Bill Breeding. Motion passed unanimously.

b) June 2022 Expenditures:

General Manager, Britney Britten, stated the District received all property taxes. Director Danny Hardcastle asked about the expenses to Centerline Aviation. Britten explained the costs were due to a repair on the fuel tank on the Aztec.

Charles Bowers made a motion to approve June 2022 Expenditures, seconded by John R. Spearman Jr. Motion passed unanimously.

A copy of the expenditures is attached to these minutes.

5. CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION TO ADOPT A DISTRICT BOUNDARY CHANGE IN POTTER COUNTY

Britten explained the Board will go through the legislative process for the Boundary change in Potter County next legislative session, but this resolution will be provided to TCEQ to officially change the District's boundary.

Bill Breeding made a motion to approve and adopt the boundary change in Potter County, seconded by Danny Hardcastle. Motion passed unanimously.

6. CONSIDERATION AND POSSIBLE ACTION ON QUARTERLY PRODUCTION REPORTS AND OUT OF DISTRICT TRANSPORTATION REPORTS FROM THE CITY OF AMARILLO, CONOCO PHILLIPS, CRMWA, THE CITY OF BORGER, THE CITY OF FRITCH, THE CITY OF MEMPHIS, THE CITY OF CLARENDON, BRICE-LESLEY, AND GREENBELT WATER AUTHORITY

Sandy Thornberry explained areas of leaks to the Board of Directors and presented them with information Brice-Lesley is giving its customers regarding leaks and conservation measures. Britten stated the City of Amarillo entered stage one of their drought contingency plan within the last week.

Bill Breeding made a motion to approve the quarterly production reports and out of district transportation reports, seconded by Chancy Cruse. Motion passed unanimously.

7. CONSIDERATION AND POSSIBLE ACTION ON INTERA INVOICE

Stephanie Moore with INTERA explained that the invoice is covering about 14 months of work. Britten stated in hindsight, that the District should have executed a maintenance contract with INTERA instead of working on glitches as they came. This approach resulted in patching the system in times of need instead of creating a working database for the long term.

Danny Hardcastle made a motion to approve and pay the invoice from INTERA, seconded by John R. Spearman Jr. Motion passed unanimously.

8. CONSIDERATION AND POSSIBLE ACTION ON APPLICATION TO TWDB FOR DISTRICT'S AGRICULTURAL WATER CONSERVATION LOAN PROGRAM

Britten stated the District loaned out the remaining funds on their last loan in May; and is seeking direction from the Board of Directors if they would like to apply for a new agricultural loan with TWDB. Britten said she would check if rainwater harvesting systems, that are used solely for agricultural purposes, would qualify for an agricultural loan. She also said she would check on the current interest rate.

John R. Spearman Jr. made a motion to apply for another loan at 2 million dollars, seconded by Chancy Cruse. Motion passed unanimously.

9. CONSIDERATION AND POSSIBLE ACTION ON TRUST PROPERTIES IN CARSON COUNTY

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|--|-----------------|
| a. Lots 10-11 Block 4 OT- 412 Main Street Skellytown, Texas 79080 | BID: \$1,500.00 |
| b. Lots 10-11 Block 4 OT- 412 Main Street, Skellytown, TX 79080 | BID: \$1,400.00 |
| c. Lots 8-10 Block 13 OT- 608 Roosevelt Skellytown, TX 79080 | BID: \$750.00 |
| d. Lots 8-10 Block 13 OT- 608 Roosevelt Skellytown, TX 79080 | BID: \$500.00 |
| e. Lots 9-12 Block 15 OT- 412 Roosevelt Skellytown, TX 79080 | BID: \$500.00 |
| f. Lots 4-8 Block 21 OT- 506 Lindberg Street Skellytown, TX 79080 | BID: \$750.00 |
| g. Lot 9 Block 8 Sagemesa Unit 8- 418 Boyd Drive, Fritch, TX 79036 | BID: \$1,000.00 |

Charles Bowers made a motion to approve all trust properties in Carson County, seconded by Devin Sinclair. Motion passed unanimously.

10. CONSIDERATION AND POSSIBLE ACTION ON THE ANNUAL REVIEW OF THE INVESTMENT POLICY

Britten stated the only change that needs to be made on the document is the date needs, which will be of today, July 28, 2022. Other than that small change, no other changes are recommended to the investment policy. She also said she recently completed her training requirements for the Public Funds Investment Act.

Danny Hardcastle made a motion to approve the investment policy, seconded by Devin Sinclair. Motion passed unanimously.

11. CONSENT AGENDA – DRILLING PERMITS

The following items are part of the Consent Agenda. All Well Permit requests have been thoroughly reviewed by staff, are administratively complete and the General Manager is recommending issuance.

RECLASSIFY WELLS –

- a. Brett Friemel requests to reclassify well #646261 located in the SW4 of Section 76, Block 7, I&GN Survey in Carson County from an 8” to a 4”
- b. Brett Friemel requests to reclassify well #646323 located in the SW4 of Section 76, Block 7, I&GN Survey in Carson County from an 8” to a 6”
- c. Wayne Benefield requests to reclassify well #539121 located in the SE4 of Section 18, Blk A-4, H&GN Survey in Wheeler County from a 4” to a 1”

Danny Hardcastle made a motion to approve items a, b, and c, seconded by Bill Breeding. Motion passed unanimously.

DRILLING PERMITS FOR WELLS PUMPING MORE THAN 25,000 GALLONS A DAY OR 17.5 GPM –

- a. Rio Real Estate – A 6” well to be drilled on 640 acres by Lichtie Drilling by 6.28.22 in the NE4 of Sec 86, Blk B-3, H&GN Survey (being located approx. 1 ½ mi S of Groom on FM 2300/CR 30 to the CR 30 and Alpha Rd intersection, on the S side of Alpha Rd and W side of CR 30) ARMSTRONG COUNTY
- b. Rio Real Estate – An 8” well to be drilled on 1280 acres by Lichtie Drilling by 6.15.22 in the NW4 of Sec 2, Blk M-4, JH Gibson Survey (being located approx. 3 mi W of Panhandle on FM 293, at the intersection of FM 293 & CR J) CARSON COUNTY
- c. Jason Sides – An 8” well to be drilled on 2243 acres by Lichtie Drilling by 6.15.22 in the NW4 of Sec 3, Blk 3, AB&M Survey (being located approx. 3 ½ mi SW of Panhandle on Hwy 60, N side of Hwy 60 W, Side of CR J) CARSON COUNTY
- d. Mark Urbanczyk – An 8” well to be drilled on 1274.26 acres by Lichtie Drilling by 7.5.22 in the NW4 of Sec 30, Blk 7, I&GN Survey (being located approx. 3 mi W of White Deer at the intersection of CR 17 & CR V, on the S side of CR 17 and W side of CR V) CARSON COUNTY
- e. Williams Family Farms – An 8” well to be drilled on 1278 acres by Hydro by 7.15.22 in the NW4 of Sec 77, Blk 7, I&GN Survey (being located approx. 3 1/3 mi NE of Panhandle on Hwy 60, then S on CR R, on E side of CR R) CARSON COUNTY REPLACEMENT WELL
- f. Sawyer Trust – A 6” well to be drilled on 1161 acres by 4M by 7.1.22 in the SW4 of Sec 4, Franklin CSL Survey (being located approx. ½ mi E of the Armstrong Co line on Hwy 287 to CR 1, N side of Hwy 287, E Side of CR 1) DONLEY COUNTY
- g. Ben Corbitt – A 4” well to be drilled on 19.34 acres by 3T Drilling by 6.1.22 in the SE4 of Sec 127, Blk 3, I&GN Survey (being located at 700 S. Price Rd, Pampa TX) GRAY COUNTY
- h. Teresa McKelvey – An 8” well to be drilled on 320 acres by Hydro by 8.1.22 in the NW4 of Sec 151, Blk M-2, BS&F Survey (being located NW of Pampa on Hwy 60 to CR B, approx. 1 ½ mi E of the Hwy 60 and CR B intersection, S side of CR B) GRAY COUNTY WELL #1
- i. Teresa McKelvey – An 8” well to be drilled on 320 acres by Hydro by 8.1.22 in the NW4 of Sec 151, Blk M-2, BS&F Survey (being located NW of Pampa on Hwy 60 to CR B, approx. 1 ½ mi E of the Hwy 60 and CR B intersection, S side of CR B) GRAY COUNTY WELL #2
- j. Fred S Vanderburg, Jr. – A 5” well to be drilled on 484 acres by Hydro by 6.1.22 in the SW4 of Sec 166, Blk B-2, H&GN Survey (being located approx. 2 mi E of the Hwy 70, FM 749 intersection, then N approx. 1 mi from the FM 749 west curve) GRAY COUNTY
- k. CEV3 Legacy, LLC - Sage Rosenbusch – A 6” well to be drilled on 480 acres by 3T Drilling by 7.6.22 in the NW4 of Sec 35, Blk 2, I&GN Survey (being located at the intersection of FM 282 & Turkey Track Rd. On the S side of FM 282 and W side of Turkey Track Rd) ROBERTS COUNTY

- l. Wayne Benefield – A 4” well to be drilled on 160 acres by Kelly Faulk by 7.11.22 in the SE4 of Sec 18, Blk A-4, H&GN Survey (being located approx. 2 ½ mi E of Wheeler on Hwy 152 to CR 18, then N on CR 18 approx. 1 mile, W side of CR 18) WHEELER COUNTY WELL #1
- m. Wayne Benefield – A 4” well to be drilled on 160 acres by Kelly Faulk by 7.11.22 in the SE4 of Sec 18, Blk A-4, H&GN Survey (being located approx. 2 ½ mi E of Wheeler on Hwy 152 to CR 18, then N on CR 18 approx. 1 mile, W side of CR 18) WHEELER COUNTY WELL #2
- n. Layne McCasland – A 4” well to be drilled on 420 acres by Kelly Faulk by 7.11.22 in the SW4 of Sec 25, Blk A-4, H&GN Survey (being located approx. 1 mi N of Wheeler on Hwy 83 to the CR 15, CR J intersection, on the E side of CR 15 and N side of CR J) WHEELER COUNTY

Britten stated the well on item K needs to be changed from a 6” to an 8”, the spacing requirements have already been evaluated, and the well does meet spacing. The original permit requested a 6” well, however, 8” water was found.

John R. Spearman Jr. made a motion to approve items a-n, excluding item k, seconded by Charles Bowers. Motion passed unanimously.

Charles Bowers made a motion to approve item k with the change from a 6 to and 8”, seconded by John R. Spearman. Motion passes unanimously.

12. REPORT ON ANNUAL REVIEW OF DEPLETION

District Hydrogeologist, Ashley Ausbrooks presented the annual water level measurements for 2021. 19 wells were marked as outliers and 11 couldn't be measured because they were pumping each time a Field Technician tried to get a measurement. Ausbrooks stated there was little to no change in the Dockum aquifer. The average 1-year change in the Ogallala is -0.83', -0.01' for the Dockum, and -0.38' for the Blaine.

13. REPORT ON ANNUAL REVIEW OF PRODUCTION

Britten stated the usage reports went out in April; this spreadsheet is an overview of the details. The spreadsheet shows meters in red that were non-operational, but those meters have since been repaired or replaced, and the overproduction numbers by county are lower than they were in 2020. Director Devin Sinclair asked how many years are currently in our average. Britten stated that the spreadsheet reflects two years of data with a 4-year rolling average; and that we are in our third year now. Filed Technician, Jake Robinson stated the Field Technicians are in the middle of summer readings thus making it difficult to have solid conclusions about 2022's usage numbers.

14. STAFF UPDATES

No updates

15. MANAGER'S REPORT

a. Update on Development of New Database

Britten stated the mural unveiling, and the Sod Poodles promo night were both great successes. She gave a short update on the development of the new Database and reported that it should be up and running in the next couple of months.

16. CONSIDERATION AND POSSIBLE ACTION TO SET FUTURE MEETING DATES

The Next board meeting is set for Thursday, August 18th at 9:00 a.m.

17. EXECUTIVE SESSION ON ANY LISTED AGENDA ITEM

None

18. ADJOURN

Bill Breeding made a motion to adjourn @ 11:56 a.m., seconded by Devin Sinclair. Motion passes unanimously.


Jim Thompson


David Hodges