

**PANHANDLE GROUNDWATER  
CONSERVATION DISTRICT  
BOARD OF DIRECTOR'S REGULAR MEETING  
MINUTES**

DISTRICT OFFICE - Windmill Room  
201 W. Third Street, White Deer, Texas  
August 19, 2021 – 9:00 a.m.

Those Present Were:

Jim Thompson	President
David Hodges	Secretary
Charles Bowers	Director
William Breeding	Director
Danny Hardcastle	Director
Lee Peterson	Director
Devin Sinclair	Director
John R. Spearman	Director
Britney Britten	Asst. General Manager
C.E. Williams	General Manager
Julie Bennett	Permitting Administrator

Guests Present: Julie Allegretti, City of Amarillo; Chad Pernell, CRMWA

1. CALL MEETING TO ORDER

President Thompson called the meeting to order at 9:04 a.m.

2. PUBLIC COMMENT – Please limit comments to 3 minutes.

Director Spearman made the board aware that former board member Phillip Smith's email had been compromised and to be aware of scam emails from him.

3. CONSIDERATION AND POSSIBLE ACTION ON MINUTES

a) July 29, 2021

***Danny Hardcastle made the motion to approve the July 29, 2021 minutes as written, seconded by Lee Peterson. Motion Passed unanimously***

4. CONSIDERATION AND POSSIBLE ACTION ON EXPENDITURES

a) July 2021

John R. Spearman Jr., made the motion to approve the July 2021 expenditures, seconded by David Hodges. Motion passed unanimously.

**A copy of the financial statement(s) is attached to these minutes.**

5. CONSIDERATION AND POSSIBLE ACTION ON AMENDMENTS TO THE EMPLOYEE MANUAL

**President Thompson called for executive session under Texas Open Meetings Act, Chapter 551, Government Code §551.074 Personnel Matters at 9:15 a.m.**

**President Thompson reconvened the open meeting at 10:35 a.m.**

**No action taken.**

6. REPORT FROM BUDGET COMMITTEE AND CONSIDERATION AND POSSIBLE ACTION ON THE 2021-2022 BUDGET

Budget committee member Danny Hardcastle asked General Manager C.E. Williams if he knew what the 2022 GMA 1 costs are anticipated to be.

Asst. Manager Britney Britten stated that the GMA and Regional Planning costs were combined in the 2020-2021 budget and were proposed to be under one line item again for 2021-2022.

Williams stated that the 2022 costs to GMA 1 would be less than \$5,000 and minimal if any due to Regional Planning.

Hardcastle asked that the budgeted amount for Regional Planning be lowered to \$5,000 and to lower the proposed budgeted amount for reserves to \$160,000

***Lee Peterson made the motion to approve the proposed 2021-2022 budget, seconded by Devin Sinclair. Motion passed unanimously.***

7. CONSIDERATION AND POSSIBLE ACTION ON SETTING THE PROPOSED 2021-2022 TAX RATE

Asst. Manager Britten stated that the 2021-2022 tax rate will stay the same at .010200/\$100 using reserves to compensate for the lower property values.

***John R. Spearman Jr., made the motion to approve the proposed 2021-2022 tax rate of .010200/\$100, seconded by Danny Hardcastle. Motion passed unanimously.***

8. CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION TO TERMINATE SOUTHERN FARM BUREAU'S DEFERRED COMPENSATION RETIREMENT PLAN

General Manger Williams stated that he is the only employee still contributing to the Southern Farm Bureau retirement fund the board established in 1998 and to move his money out without paying taxes the board needs to terminate the fund.

***Charles Bowers made the motion to approve the resolution terminating the retirement fund with Southern Farm Bureau, seconded by William Breeding. Motion passed unanimously.***

9. CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION TO SUPPORT THE MISSOURI RIVER TRANSFER PROJECT PROPOSAL

***Charles Bowers made the motion to approve the Resolution to Support the Missouri River Transfer Project Proposal, seconded by William Breeding. Motion passed unanimously.***

## 10. CONSENT AGENDA – DRILLING PERMITS

The following items are a part of the Consent Agenda. All Well Permit requests have been thoroughly reviewed by the staff, are administratively complete and the Assistant General Manager and Permitting Administrator is recommending issuance.

**RECLASSIFY WELLS** – None

### **DRILLING PERMITS FOR WELLS PUMPING MORE THAN 25,000 GALLONS A DAY OR 17.5 GPM**

a) Denny Hargrove – A 4” well to be drilled on 662 ac by Rockin S 7 Construction by 9.1.21 in the NW4 of Sec 93, Blk C-6, GC&SF Survey (being located approx. 5 mi SE of Clarendon on Hwy 287 to CR 17, then S of CR 17 approx. 4 mi to CR X, on the S side of the CR X and E side of CR 17)

**DONLEY CO**

b) Denny Hargrove – A 4” well to be drilled on 662 ac by Rockin S 7 Construction by 9.1.21 in the SW4 of Sec 91, Blk C-6, GC&SF Survey (being located approx. 5 mi SE of Clarendon on Hwy 287 to CR 17, then S on CR 17 approx. 4 mi to CR X, on the N side of CR X and E side of CR 17)

**DONLEY CO**

c) Cantex Feeders – A 4” well to be drilled on 1,606 ac by Etter Water Well by 9.1.21, in the NE4 of Sec 90, Blk 20, H&GN Survey (being located approx. 2 mi SW of Hedley, approx. ½ mi SW of the intersection of CR X & CR 23)

**DONLEY CO**

*Charles Bowers made the motion to approve items a-c, seconded by Lee Peterson. Motion passed unanimously.*

## 11. STAFF UPDATES

a) Dillion Demmon - Overview on Internship at the District

Natural Resource Intern presented an overview on his internship with the district to the board. Dillion recounted his time at the district, along with experiences he had in the field.

**A copy of the presentation is attached to these minutes.**

## 12. RULES COMMITTEE REPORT AND DISCUSSION ON DISTRICT RULES

No report given. The next rules committee meeting is scheduled for Tuesday, September 21<sup>st</sup> at 9:00 a.m.

## 13. PERSONNEL COMMITTEE REPORT

No report given – No action taken.

#### 14. MANAGER'S REPORT

General Manager Williams gave the board a copy of the payment schedule for the new TWDB ag loan showing a finalized interest rate of .09%. The interest rate to the producers will be 1.09%

Williams also reviewed an amended draft copy of the boundary agreement Mr. Mullin received from High Plains' attorney with the board. He added that the attorneys are drafting a letter to landowners to be sent jointly from the Districts. Director Hardcastle asked if any work is being done on the Armstrong County Boundary line. Williams stated that High Plains is starting to work on that issue, the agreement was PGCD is working on Potter County and HPWD is working on Armstrong so both boundary issues could be presented at the same time.

Mr. Williams requested that his vacation and sick leave payout be paid in 2022 for tax purposes. Britten stated that the payout is in the 2021-2022 budget. There were no objections.

#### 15. CONSIDERATION AND POSSIBLE ACTION TO SET FUTURE MEETING DATES

The next meeting date was set for September 23, 2021, at 9:00 a.m.

#### 16. EXECUTIVE SESSION ON LISTED AGENDA ITEMS

No executive session called.

#### 17. ADJOURN

***Danny Hardcastle made the motion to adjourn, seconded by William Breeding.  
Meeting adjourned at 11:31 a.m.***

  
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David Hodges, Secretary

  
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Jim Thompson, President